**Technical Co-ordinator**

RIW is looking for a technically minded individual who enjoys being customer focused and pro-active. You will be based within our internal technical team which handles inbound customer enquiries. The team assist in specifying waterproofing designs for all sizes of projects; from small domestic extensions to multi-million pound developments, all over the UK, EIRE and Channel Islands.

RIW is an industry leading manufacturer of waterproofing membranes, with over 90 years of experience. We are well known for our technical advice throughout the project lifecycle; from specification to on-site support to contractors. Our product range encompasses all types of waterproofing systems: sheet applied systems to structural drainage, sodium bentonite systems to cement based waterproofing, DPCs, gas proofing and movement joints.

Your responsibilities will include

* Answering customer enquiries of a technical nature; ensuring good levels of customer service
* Offering appointments for the external advisors to visit customers; building solid relationships for RIW
* Uncover relevant opportunities during telephone calls
* Provide on-site support to local projects
* Help in the production of technical literature to better inform our customers and distributors

A successful candidate would have experience within the construction industry, or hold a relevant architectural/construction qualification. This should include the ability to understand technical concepts and read construction drawings to a basic level. Full product training will be provided as part of this role. You will also be organised, enthusiastic and a team player. Experience of using CAD is desirable to help in the production of drawings for Major Projects.

We will offer a competitive package to the right candidate; with additional benefits including life insurance and profit related annual bonus. You will be predominantly based at our Head Office in Binfield, Reading. We maintain a friendly atmosphere with regular company events and occasional Friday lunches at the local pub.

If you are interested in joining our team, please apply directly with your CV and a cover letter. Please note that RIW conduct a two stage interview process.